

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
QUALITY IMPROVEMENT COUNCIL (QIC) Minutes**

Type of Meeting	Departmental Quality Improvement Council	Date	February 8, 2010
Place	550 S. Vermont Ave., 10th Floor	Start Time:	9:00 a.m.
Chairperson	Martha Drinan, RN, MN, APRN	End Time:	10:30 a.m.
Co-Chair Person	Carol Eisen, M.D.		
Recorder:	Maria Gonzalez		
Members Present	Albert Thompson; Alyssa Bray; DonnaKay Davis; Ingrid Marchus; Janet Fleishman; Jeff Kohn; Jennifer Ruiz; Jessica Wilkins; John Sheehe; Kimber Salvaggio; Lisa Harvey; Maria Gonzalez; Marcel Mendoza; Melody Taylor; Phyllis Moore-Hayes; Michelle Rittel; Monika Johnson; Rashied Jibri; Sandra Chang Ptasinski; Seth Meyers; Susanne Birman; Susan Crimin; Sylvia Guerrero; Terra Mulcahy; Vandana Joshi;		
Excused Members	Lupe Ayala; Carol Eisen		
Absent Members	Anahid Assatourian; Ann Lee; Alex Medina; Ann Marie Stephenson; Erica Melbourne; Gassia Ekizian; George Holbrook; Gloria Lara Vasquez; Julie Valdez; Kimberly Floyd; Kimberly Spears; Kumar Menon; Leslie Shrager; Lisa Delmas; Luann Rollens; Mary Ann O'Donnell; Mary Cifuentes; Marilene Campbell; Nina Johnson; Naga Kasarabada; Norma Cano; Norma Fritsche; Paul Arns; Robert Levine		
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Call to Order & Introductions	The meeting was called to order at 9:00 am.	Introductions were made.	M. Drinan
Review of Minutes	The minutes were reviewed and approved.	Minutes were approved.	QIC Membership

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SA QIC Liaison Reports	SA 1: No report at this time.	Next meeting will be April 2010. To follow up with Mary Ann O'Donnell to present on Risk Management Also staff is interested in Documentation workshop.	S. Crimins
	SA 2: Adult: Dark in January	Next meeting in March. Staff from Compliance Office will come and present.	K. Salvaggio
	SA 2: Children:	Next meeting: February 18, 2010. Mary Ann O'Donnell will present on Risk Management.	M. Rittel
	SA 3: Jennifer Eberle presented on Procedure Codes.	Ms. Drinan to bring a Triage Training Schedule at next meeting.	M. Taylor
	SA 4: Rob Ulrich from DMH Compliance Office presented at last meeting.	Next meeting February 16, members will focus on SA QI Project.	A. Bray
	SA 5: Dark in February	Next Meeting will be 3/2/1020.	M. Johnson
	SA 6: No report SA 7: No report		

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SA QIC Liaison Reports cont.	SA 8: No report		
Countywide Children's	Diane Guillory presented on State System Review Materials. Rob Ulrich, DMH Compliance Program Office provided an overview of the Compliance Program.	Next Meeting February 11, 2010. N. Johnson and S. Day from Auditor Controller Office will present new information on Common Findings. Also Jennifer Eberle from Standards & Quality Assurance, will be available to discuss Documentation Questions and Issues.	T. Mulcahy
Cultural Competency Subcommittee	Cultural Competency Plan is being released by the State. Planning Division will contact key players. Criteria focus: Updated Assessment, Commitments of Cultural Competency, Strategies & Efforts for reducing disparities, and Training Activities.	The CCP is due in July. Sub-Committee members will meet next Wednesday at 1:30 pm. State Protocol to be posted on Intranet. State Protocol is also available at: www.cmh.ca.gov/dmhdocs/	S. Chang
Patient Rights Office QIC Issues QI Work Plan Implementation Status Report - Request for Change of Provider	J. Kohn distributed Change of Provider Request Report, sorted by SA's. Each SA received their own report. Report reflects FY vs. CY. Patient Rights Office "Reasons" Table was distributed as well. With the new Change of Provider Form, we will be able to report better analysis to Dept. QIC and SA's.	M. Drinan suggested each SA QIC review their own report and evaluate data for any QI actions that may be indicated. Sylvia Guerrero to bring info. Re: Advance Directive Form.	J. Kohn
Clinical Issues QI Implementation Status Report-COD,	The Department contracted with UCLA 2 Fiscal Years, to do series of Systemwide trainings for Co-Occurring Disorders. Two primary trainings 1). 4 hr. Overview of COD, for all SA's and for Directly Operated Clinics. 2). COD Documentation, especially addressing how to effectively utilize the revised: Screening, Assessment & Treatment Form for COD that were also part of the project.	Data problems with COD Diagnoses Codes, Secondary Dx, and STATS requirements. The STATS process is focusing on improved diagnosing and accuracy of data.	J. Sheehee

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QI Implementation Status Report Clinical Documentation & Client Care Coordination	Clinical Documentation was originated as a STATS commitment. STATS commitment was to include Clinical Documentation Core Competencies in New Employee Orientation Training for all new staff and integrate in combination with Client Care Coordination Plan training materials as well. Both reports summarize QI goals.	Any comments you would like to incorporate please contact Martie Drinan at (213) 251-6885.	M. Drinan
Provider Directory	A final draft version of the Provider Directory (PD) has been completed. The PDs are published for each SA. The PDs contain extensive data for each SA such as population by ethnicity, Medi-Cal Beneficiary population, Threshold Languages for each SA, consumers served by ethnicity, prevalence rate for SED and SMI, penetration and retention rates and provider profiles such as Number and types of providers and languages spoken by staff at provider site.	Multi-Linguistic Provider Directory is available on line. The SA PD's to be available on line. QI will work with SA's on use of PD's. Contact QI for PD questions.	V. Joshi and QID Staff
QI Work Plan Evaluation for CY 2009 & QI Work Plan for CY 2010	Deferred to next meeting due to time constraints.		R. Jibri

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Handouts	<ul style="list-style-type: none"> ➤ QI Work Plan Implementation Status Report Patient Rights' Office, Request for Change of Provider ➤ QI Work Plan Implementation Status Report Clinical Documentation Core Competencies ➤ QI Work Plan Implementation Status Report Client Care Coordination Plan Protocol ➤ Change of Provider Request Report FY 08-09 -10 Statistics ➤ QI Work Plan Evaluation for Calendar Year 2009 website address ➤ QIC/COD Development of a QIC COD Indicator 		
Announcement	March QI/QA meeting will be in 2 nd Floor Conf. Rm. WebEX presentation to be held.		
Next Meeting	<p style="text-align: center;">March 8, 2010 9:00 a.m. – 10:30 a.m. 550 S. Vermont Ave. 2nd Floor Conference Room Los Angeles, CA 90020</p>		

Respectfully Submitted,

Martha Drinan, RN, MN